Yearly Status Report - 2020-2021

Part -A	
Data of the Institution	
1. Name of the Institution	**Kamala College of Education**
Name of the head of the Institution	**Dr.G.JOHNPETER GNANAPRAKASAM**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**7373888500**
Mobile no.	**9444059986**
Registered Email	**kamalacollege@gmail.com**
Alternate Email	
Address	**Kamala College of Education Tirunavaur 607204, Kallkurichi District**
City/Town	**Thirunavalur**
State/UT	**Tamilnadu**
Pincode	**607204**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Krishnmoorthy Jayaraman**
Phone no/Alternate Phone no.	**9444059986**
Mobile no.	
Registered Email	**kamalacollege@gmail.com**
Alternate Email	

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	www.kamalacollege.in

4. Whether Academic Calendar prepared duringthe year	**Yes**
if yes, whether it is uploaded in the institutional website:Weblink :	www.kamalacollege.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.22	2013	23 - March 2013	22- March 2018

6. Date of Establishment of IQAC	**01-Jan-2013**

7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Corona Lock down period		

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Self financing	-	-	-	-

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	www.kamalacollege.in
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	`www.kamalacollege.in`
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Prepared the plan of action of the institution for the current academic year.

- Arrangements were made for feedback response from students, parents and other stakeholders.

- Documents regarding various academic and administrative activities of the college were prepared with the support of information collected.

- Guided the teaching staff to organise guest lecturers by the senior faculty members of other colleges. Certificate Courses, Workshops, Training Programs & Awareness Programs were conducted by IQAC.

- Quantitative parameters framed/ fixed by the university and UGC etc., were informed to the teaching and administrative staff.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements /Outcomes
Internal Academic Audit of all Departments	Completed
Conduct Periodical Meetings	Conducted
Remedial Coaching	Conducted
Feedback Response	Collected
Continuous Internal Evaluation System	Adopted

14. Whether AQAR was placed before statutorybody ?	yes

Name of Statutory Body	Meeting Date	
IQAC	23-April-2021	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	NO	

16. Whether institutional data submitted to AISHE:	yes	
Year of Submission	2021	
Date of Submission	31-March-2022	

17. Does the Institution have Management Information System ?	yes
If yes, give a brief description and a list of modulescurrently operational (maximum 500 words)	YES, MIS is a computer system consisting of hardware and software that serves as the backbone of an institutes data. Its main purpose is to improve the efficiency of colleges office activities. Every institute has a data which needs to be retrieved whenever we want like students data, staff details, fee structure, infrastructure details etc., This MIS helps us in retrieving data. It is an organised way of recording storing data and

	retrieving information. Existing type of management information system of the college is office automation Benefits of MIS is :
	1. It gives the clear and updated information.
	2. It gives the accurate information that means which is free from mistakes and errors. Accuracy also means that it is free from bias.
	3. The design and development of MIS as per the need and requirement of institution.
	4. It contains data in tabular form. The database is responsible for operations like insertion, deletion and updation of records.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1   Institution has the mechanism for well planned curriculum delivery and documentation.
Explain in 500words

Kamala College of Education is affiliated to Tamilnadu Teacher Education University, Chennai and adheres to the curriculum established by the university.

The college has implemented the Choice Based Credit System (CBCS) for both undergraduate and postgraduate programs.

1.   PROSPECTUS

The institute publishes a prospectus annually to inform students about the programs and courses offered for UG and PG.

The syllabus for all the courses can be found on the college's website.

2.   ACADEMIC CALENDAR

The institute prepares an academic calendar each year in collaboration with IQAC to ensure the efficient implementation of the curriculum set by the University.

3.   FACULTY AND DEPARTMENTAL MEETINGS

At the beginning of each academic year, all faculty members hold meetings under the guidance of the Principal.

The faculty members prepare and submit their teaching plans, departmental plans, and committee plans based on the instructions given by the Principal.

4.   TIME TABLE AND WORKLOADS

The institute has established a time table committee, which is responsible for creating a schedule for the academic year. The committee collects workload information from all department heads and uses that information to create the time table.

5.   TEACHING PLANS

The faculty members prepare the teaching plans by taking into account the academic calendar and the examination schedule in order to ensure that the syllabus is completed within the allotted time.

6.   REVISED SYLLABUS WORKSHOPS

To ensure that students receive the updated syllabus, the institute conducts workshops on revised syllabus and encourages faculty members to participate in it to implement the curriculum effectively.

7. USE OF TEACHING AID AND ICT FACILITIES

The institute encourages the use of teaching aids and technology-based methods for more effective teaching and learning.

It provides necessary infrastructure including computer lab, Wi-Fi, internet, language lab, classrooms and LCD projectors to support technology-enabled teaching and learning.

8. LIBRARY FACILITIES

The institute's library features an extensive collection of resources that are easily accessible to all. It provides a wide range of journals, e-journals, book bank and other services to faculty, students and research scholars.

The library plays an important role in promoting the curriculum and fostering self learning.

9. CONTINOUS INTERNAL EVALUATION SYSTEM

The continuous internal evaluation of students done effectively and cautiously through home assignments, test tutorials projects Viva, group discussion, filed visits, industrial visits, oral test, mock interview etc.

10. SYLLABUS COMPLETION REPORT

The faculty members complete their syllabus as per the guidelines of the university and the teaching plan. Submission of term-wise syllabus completion reports is mandatory and a regular practice in the college.

11. THE ROLE OF IQAC

The role of the Internal Quality Assurance Cell (IQAC) of the institute is vital in overseeing and ensuring the smooth planning and execution of curriculum development and implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability /entrepreneurship	Skill Development
Corona Lock down period					

1.2 – Academic Flexibility

1.2.1. New programmes /courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Not Applicable !!!		

1.2. Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year		
Name of the Programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
B.Ed	- Tamil - English - Physical science - Biological Science - Computer science - Maths - History - Commerce - Economics - Geography	Non Semester System

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students	Certificate	Diploma
	Corona Lock down period	-

1.3   Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

The overall development of the student is the main objective of the curriculum. The additional courses and activities are expected to be offered, although they may not be directly related to one's field of study but may be of interest. The focus should be on raising students' awareness of an overarching issue related to the current time. With this expectation in mind our institute has integrated cross-cutting issues such as environmental awareness, gender equality, human values and professional ethics.

In order to cultivate the spirit of healthy competition among students, the institution held various competitions on different

The College offers lectures, workshops and counseling sessions on various social issues. The Institute organizes lectures on emotional intelligence, professional ethics and code of conduct

Value Added Courses	Date of Introduction	Number of Students Enrolled
Not Applicable		

1.3.2. Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for FieldProjects / Internships
B.ED	**Teaching Practice in Schools - Online Classes**	**200**

1.4 -FeedBack System	
1.4.1 Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution?(maximum 500 words)

Feedback Obtained

Any sort of work can be done up to satisfactory level only if there is a check.

Feedback System is also a check for the institution.

Feedback System is inevitable for Any Institution to become the best. In this institution feedback is taken periodically from the students, Teachers, Parents and other Stake holders to improve the functioning of College. IQAC developed a feedback mechanism to obtained from parents, students, Teachers and Alumni in the form of a rating scale with for each parameter. Parameters include periodic curriculum Updations, Practical Experience, Social Relevance, Additional Learning Inputs, Life Skills Development etc.,

5 options

- cant say

- Below Average

- Average,

- Good,

- Very Good

Feedback is collected from students regarding staff, Administration, Evaluation System, Co-curricular Activities and other facilities like Library, Computer Lab etc., Periodically and necessary Changes are done. Feedback exclusively regarding Teachers is taken through a Student Satisfaction Survey. Student Satisfaction Survey is a questionnaire to be filled up by the student in the form of a rating scale from 0 to 4 regarding teachers. This questionnaire is to Judge the teachers in various aspects like syllabus completion, communication skills, utilizing ICT Tools, Encouraging Students by Identifying their strength, scaffolding them by identifying their Weakness etc.,. Feedback obtained through student satisfaction survey is analyzed and results will be communicated to Each faculty member and suggestions will be given to them to improve themselves. Feedback regarding curricular aspects can be utilized in introducing certificate courses or Job Oriented Courses. Parents Meeting is periodically conducted in this college and their solutions are regularly obtained and analyzed. Feedback is collected from parents regarding teaching faculty, Fee Structure, Infrastructure, Placements etc., and their suggestions utilized whenever needed. Feedback is obtained by the faculty members of other colleges and alumni recommendations made by them are discussed and necessary changes can be made. Feedback taken from various people is utilized in organizing capacity building programs, Training Programs are extension activities

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
B.ED	Education	200	-	200

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2020	200	-	28	-	

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E- learning resources etc. (current year data)

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools Response:

The faculties of the institute focus on student-centric methods in the teaching and learning process. These activities help students to expand their thought processes which translate into their academic benefits. The Institute has conducted various student centric activities at UG and PG level to improve the quality of teaching- learning methods.

EXPERIENTIAL LEARNING

Experiential learning is a teaching method that focuses on helping students learn through direct experience. This can include hands-on activities, field trips, simulations and other interactive techniques. The goal of experiential learning is to provide students with the opportunity to actively engage with and reflect on the learning material, rather than just passively receiving information.

• Research Project and project work

Students are asked to complete research based projects on topics related to their syllabus. Almost all final year students of UG and PG as well as second-year students in Environmental Science, undertake project work.

• Field Visit, field work and study tours

Departments arrange field visits to educationally important areas and Departments organize Guest Lectures of eminent experts.

PARTICIPATIVE LEARNING

Participative learning is a teaching method that emphasizes student collaboration and participation in the learning process. This can involve students working in small groups, engaging in class discussions or taking on leadership roles in project-based activities.

- Group discussion, Seminars and debates

In order to improve communication skills, idea generation and presentation skills, group discussion and debates are conducted.

- Group Work

Group activities like workshops and poster presentations are also conducted.

PROBLEM SOLVING METHODOLOGY

Problem-solving methodologies are teaching approaches that focus on helping students to develop the skills and knowledge needed to solve complex problems. This can involve the use of case studies, real world scenarios or other types of problems that require students to apply their critical thinking and problem
solving skills.

.• Quizzes and competitions.

The institute organizes quizzes to develop logical reasoning and problem solving skills. Every year, the students from the Department of Chemistry and Statistics conduct and participate in their subjective quiz competition.

ICT TOOLS

ICT tools refer to a wide range of technologies that are used to facilitate communication, access and process information and support teaching and learning. These tools can include computers, laptops, tablets, smart phones and other digital devices as well as software programs, apps and online platforms. By using ICT tools in combination with student-centric methods such as experiential learning, participative learning and problem-solving methodologies, educators can create more engaging and effective learning experiences for their students. Thus, the use of student-centric methods and ICT tools can help to create more dynamic and interactive learning environments that are better suited to the needs and learning styles of today's students

Number of Teachers on Roll	Number of teachers usingICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	28	20	1	1	–

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes college offers a highly efficient mentoring or advisory system through which a class or section of students are assigned to one or two faculty members at the commencement of course.

Advisors meets their students and guide them in the studies and extra curricular activities. They also provide advice related to the career development/professional guidance.

Advisors acts as a link between students and Institution and they coordinate with parents regarding the progress of students.

Advisors communicate with other faculty members and promote mentees to excel in their area of interest.

Principal meet with all advisors at least once in a month for reviewing and give suggestions for proper implementation of the system.

Mentors meet students either individually or in group according to the need. Mentoring system of this institute has been designed and implemented to be a student centric and to render equitable service to students from various backgrounds.

RESULTS OF MENTORING SYSTEM:

1. Enhanced students confidence to achieve goals.

2. Minimised student dropout rate.

3. Improvement in students attendance records.

4. Enables individual recognition and encouragement.

5.Provides support to the students whenever they are in need.

6. The advisor lays foundation for the students to reach greater heights in their life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
200	**28**	**1:7**

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled duringthe current year	No. of faculty with Ph.D
28	**28**	**0**	**0**	

2.4.2– Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognizedbodies
No Data Entered/Not Applicable			

2.5– Evaluation Process and Reforms

2.5.1– Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester- end/ year- end examination
B.Ed	B.Ed	YEAR		30.07.2021

2.5.2– Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The performance of a student who has registered in any academic program is evaluated internally on a continuous basis by the concerned faculty. Continuous internal evaluation system helps to assess the performance of students over a well distributed interval of time within the semester.

This system makes the examination an internal and integral part of teaching process. Internal assessment need not be always pen and paper tests. There are various forms of assessing. These include assignments, seminars, group discussion, debates , lab work, periodical quizzes etc., Internal assessment aims at testing the student in every aspect.

The assessment of the students has taken into account a number of essential abilities such as capacity for hard work ,teamwork ,skill use of hands etc., it encourages the students to work systematically throughout the course.

Internal assessment test and other measures taken to judge the performance of students is done in an effective manner in continuous internal evaluation. Pen and paper tests are conducted as a part of internal assessment in the form of tutorial examinations and week end examinations. Whenever pen and paper tests are conducted, students are allowed to go through the value answer script and they have the opportunity to discuss their answers with the concerned teacher and correct themselves.

 Internal assessment gives the immediate feedback to the teachers. It helps in diagnosing the difficulties of students immediately during the semester and gives a wide scope to help the student in overcoming their difficulties. It helps the teacher to identify slow learners and advanced learners. Students are encouraged to improve their performance in future by counselling.

The results of the internal assessment are communicated to parents through parent teacher meetings and the performance of their ward is discussed thoroughly. External examinations along with internal assessment is introduced in order to prevent the possible dilution of the system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250words)
The college is Affiliated to Tamilnadu Teacher Education University. Hence, Academic Calender is prepared in accordance with the University Time Table/Academic Schedule. Reopening of the college and last working day is as per the University Calender. 1st and 2nd Mid Examinations and University Practical Examinations are conducted by the college for each semester as per the university schedule. Semester end examinations are conducted by the university itself. Moreover, Students are sent for university examinations onlyafter satisfying all university norms.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)
www.kamalacollege.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passedin final year examination	Pass Percentage
B.Ed	B.ED	Education	193	180	93

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2.7 Student Satisfaction Survey

2.7.1– Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)
www.kamalacollege.in

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

1.International Conference on

Impact of Corono Virus on Asia Pacific Economi

- Corona- 2020 4th & 5 th March 2020.

3.1.1– Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Self financing	-	-	-	-
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3.2– Innovation Ecosystem

3.2.1   – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Corona Lock down period		

3.2.2– Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

IncubationCenter	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable					
3.3 – Research Publications and Awards					

3.3.1.– Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2.– Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3– Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (ifany)
Corona Lock down period			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National /International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Corona Lock down period						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7– Faculty participation in Seminars/Conferences and Symposia during the year :				
Number of Faculty	International	National	State	Local
Attended/ Seminars/ Workshops	1(Online)	0	0	0
Presentedpapers	10	0	0	0
Resourcepersons	0	0	0	0
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3.4 – Extension Activities

3.4.1– Number of extension and outreach programmes conducted in collaboration with industry, community andNon- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Corona Lock down period			
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3.4.2 Awards and recognition received for extension activities from Government and other recognized bodiesduring the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	**0**	**0**	**0**
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non- Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Corona Lock down period				

3.5– Collaborations			
3.5.1– Number of Collaborative activities for research, faculty exchange, student exchange during the year			
Nature of activity	Participant	Source of financial support	Duration
Corona Lock down period			

3.5.2– Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research labwith contact details	Duration From	Duration To	Participant
Online Teaching					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporatehouses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Corona Lock down period			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	**1000000**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	**Newly Added**
Laboratories	**Newly Added**
Others	**Newly Added**
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4.2 – Library as a Learning Resource

4.2.1– Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fullyor patially)	Version	Year of automation
Roven	**fully**	**Roven LMS**	**2017**

4.2.2 Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**7010**		**500**		**7510**	
Reference Books	**65**		**4**		**64**	
Journals	**10**		**3**		**13**	
e-Journals	**0**		**2**		**0**	
CD & Video	**50**		**0**		**50**	
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (UnderGraduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Corona Lock down period			

4.3 – IT Infrastructure

4.3.1– Technology Upgradation (overall)

Type	Total Computers	ComputerLab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**40**	**1**	**1**	**0**	**0**	**1**	**9**	**100 mbps**	**0**
Added	**10**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**50**	**2**	**1**	**0**	**0**	**1**	**9**	**100 mbps**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS

4.3.3– Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-CLASS ROOMS	www.kamalacollege.in

4.4 – Maintenance of Campus Infrastructure

4.4.1– Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salarycomponent, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academicfacilities	Assigned budget onphysical facilities	Expenditure incurred on maintenance of physical facilities
1500000	**1300000**	**0**	**0**

4.4.2– Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilisation of available resources by constituting various committees for maintenance.

There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of equipment. Laboratory- Stock registers are maintained by lab technicians with all necessary details. These are supervised by HODs of concerned departments.

The calibration, repairing and maintenance of equipments are taken care by lab technicians. Library- The requirement and list of books is taken from concerned departments and HODs of all the departments are involved in this process.

The finalized list is duly approved and signed by the principal. Stock register is maintained by Librarian and also the proper account of visitors on daily basis is maintained. Proper numbering is given to all the books to arrange them easily and the same is provided in the catalogue.

Sports- The physical education department is facilitated by the physical director to educate the students. He is the one who takes care of maintaining and utilizing all the sports equipment. Computers-

The college has adequate number of computers with internet connection in computer lab and other laboratories and library. The disposal of irrepairable computers and parts of computers is done properly. Non teaching staff of the college contributes a lot in maintaining the physical, academic and support facilities of the college

www.kamalacollege.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**MERIT SCHOLARSHIP**	**15**	**225000/-**

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedialcoaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Corona Lock down period			

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by theinstitution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2023	CAREER GUIDANCE AND PLACEMENT CELL	Corona			

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for Grievance Redressal
Corona Lock down period		

5.2– Student Progression

5.2.1– Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No file uploaded.					

5.2.2– Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	25	PG	Tamil Maths English Physics Chemistry, Computer science	Joseph Arts and Science College Thirunavalur	
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organized at the institution level during the year		
Activity	Level	Number of Participants
Corona Lock down period		
No file uploaded.		

5.3 – Student Participation and Activities						
5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/internationallevel (award for a team event should be counted as one)						
Year	Name of the award/med al	National / Internaion al	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Corona Lock down period						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees ofthe institution (maximum 500 words)
The student council of the college performs following functions: • They identify and represent problems encountered by students in the college such as drinking water, waiting halls, college timings, college bus timings, college bus maintenance etc.,   • They give suggestions for purchase of books and magazines for college library.   • Maintaining college campus clean and green.   • They mobilize students to participate actively in cultural activities and sports activities.   • Participation in extension activities like, blood donation camp, Yoga Day etc.,   • Maintaining discipline in college campus. Representation of students on academic and administrative bodies/committees: The following committees have students representatives   • Admissions help desk • Anti ragging committee   • Sports committee • Hand book and magazine committee   • Monitoring committee   • Fine arts committee   • Campus Placements Cell

5.4 – Alumni Engagement
5.4.1 – Whether the institution has registered Alumni Association?
No
5.4.2 – No. of enrolled Alumni:
50
5.4.3 – Alumni contribution during the year (in Rupees) :
40000
5.4.4 – Meetings/activities organized by Alumni Association :
Corona Lock down period

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500words)

The college provides opportunity to everyone to participate in decision making process by constituting various committees like disciplinary committee, Grievances and redressal committee, Health Services, Women Welfare Committee, Library Services, Education tour committee, Time tablecommittee, Admissions Help Desk etc.,

All the decisions related to both academic and administrative are taken by participative management. Principal isthe administrative and academic head followed by vice principal and heads of various committees.

Meetings are held often within the committee and the recommendations are sent to principal. The principle in consultation with all committees heads takes the final decision.

Two such practices are:

• The examinations are carried out periodically throughout the year. There is an examination committee in the college which takes care of all the issues related to examinations. The examination committee meets very often and discuss the issues like examination schedule, question papers, mark list, seating plan etc.,The recommendations of their meetings are sent to Principal for approval. Principal in consultation with others takes final decision.

• Meetings are held with in the departments of every subjects regularly regarding the allocation ofclasses, activities that are to be organised, completion of syllabus, conducting remedial classes etc., The recommendations of such meetings are discussed with Principal through HOD and necessary decisions are taken.

• Time table committee frames the time table for all the classes. They take care of engaging the students when any particular faculty member fails to attend the classes. This committee takes the responsibility of timings of periods

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	**As per Tamilnadu Teacher Education University**
Teaching and Learning	**Lecture Method, Power Point presentations, Online Classes, Youtube Videos,Vitural Class Rooms, Digital Class Rooms**
Examination and Evaluation	**Internal Evaluation System and University Examination and EvaluationSystem followed**
Research and Development	**Our college IQAC promote Research and Development for faculty.**
Library, ICT and Physical Infrastructure / Instrumentation	**Our college Library have Number of Books ans Journals and also have for e-books and e-Journals. In the Library Internet facility for staff andstudents**
Human Resource Management	**Our college Management Recruits UnAided faculty for filling up vacancies in various departments. We conduct Guest Lectures, Seminars from eminent persons. Our staff participating in Workshops, Guest Lectures, Seminars conducted in various Institutions**
Industry Interaction / Collaboration	**Our college conducts village adoption programme**
Admission of Students	**The admissions of the students are strictly followed as per Government norms**

6.2.2 – Implementation of e-governance in areas of operations:	
E-governance area	Details
Administration	**Online Bio-Metric Attendance System was implemented and CCTV Surveillance in Campus. E-Campus Management was introduced.**
Student Admission and Support	**Online Admissions conducted**

6.3– Faculty Empowerment Strategies

6.3.1– Teachers provided with financial support to attend conferences / workshops and towards membership   fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body forwhich membership fee is provided	Amount of support
2020	Mr A.K.RAMESH	Tamilnadu Teachers Education University Dept of Value Education Conducted on International (Online) Conference on Yoga for Physical and Mental Well Being 25.07.2020	College Management	2500

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Corona Lock down period						

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6.3.3. – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	**Corona Lock down period**			

No Data Entered/Not Applicable !!!

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):			
Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	**0**	**15**	**0**

6.3.5 – Welfare schemes for		
Teaching	Non-teaching	Students
Conference participation sponsorship	**Incentives**	**Poor Student Welfare Fund, Merit Scholarship Scheme**

6.4 – Financial Management and Resource Mobilization

6.4.1– Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, THE INTERNAL AUDIT DONE BY THE MANAGEMENT AND EXTERNAL AUDIT DONE BY CHARTERED ACCOUNTANT

6.4.2– Funds / Grants received from management, non-government bodies, individuals, philanthropies during theyear(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NIL	**0**	**NIL**
No file uploaded.		

6.4.3– Total corpus fund generated

14000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**		**Yes**	**IQAC**
Administrative	**No**		**Yes**	**IQAC**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)
The Parent Teacher Committee is formed for maintaining the relation betweenCollege and Parents. Every year parents meeting was conducted and taking Advises and Suggestions from the parents for Development of College and Students.

6.5.3 – Development programmes for support staff (at least three)
The institute conducts staff development programmes for skill upgradation and training. We provide development programmes for non teaching staff periodically to excel in the skills that are required for them to perform their duties efficiently like time management skills ,mannerisms, interpersonal skills ,etc., **The teaching and non teaching staff is also encouraged to participate in workshops and seminars when organised by other institutions. The college sent administrative staff to attend a training programme on effective office administration and financial management.** **The college conducted a training programme for office staff on computer skills. A Seminar on personality development and Capacity building was conducted by the management for staff members. The college conducted a guest lecture on effective team building and leadership qualities for teaching and non-teaching staff.**

6.5.4 – Post Accreditation initiative(s) (mention at least three)
Implementation of ICT is well maintained. Placement Cell is actively Working for getting Campus Placements to Students. Trying to Conduction of Workshops, Guest Lectures and Seminars is well planned and maintained.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year					
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Corona Lock down period					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during theyear)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Respect, Sexual Harassments	**Corona Lock down period**			

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as Percentage of power requirement of the University met by the renewable energy sources

Solar Energy Conservation 15KV for Renewable Energy Sources

7.1.3– Differently abled - friendliness		
Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	**Yes**	**1**

7.1.4-Inclusion and Situatedness							
Year	Number of initiatives toaddress locational advantagesand disadvantages	Number of initiatives taken to engage with and contribute tolocal community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Corona Lock down period							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
RIGHTS AND DUTIES ONSOCIETY	27/02/2021	Every Human Being must take Oath for following the Responsibilities, Ethics and Values on Society. This gives awareness to Stakeholderson Human Values and Professional Ethics Code of Conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Corona			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

We believe that a green campus is a cleaner,safer and healthier place to live and work. Hence, the college has taken following initiatives to make the campuseco-friendly-

• Planted saplings.

• Minimised the usage of plastic in campus.

•Usage of renewable energy like solar energy

• conservation of energy by turning off fans and lights when they are not in use and by using natural ventilation and daylight to the maximum extent.

• Displayed slogans on importance of decrease in consumption of energy/conservation of energy for our bright future.

• Created awareness among students on sustainable development, judicious usage of resources and proper disposal of waste.

• Implemented wastewater management and rainwater harvesting.

• Traditional lighting system are replaced with energy efficient LED's or CFLs.

• Adopted the policy of reduce, reuse and recycle.

• Encourage students to use public transport instead of own vehiclesand eco-friendly bicycles to reduce the emission of harmful and poisonous gases.

• Students are encouraged to use their own reusable water bottles thatcan be refilled than using disposable plastic bottles every time which are significant pollutant.

• Students are encouraged to use reusable cloth bags than paper or plastic bags.

7.2 – Best Practices
7.2.1 – Describe at least two institutional best practices

BEST PRACTICES OF INSTITUTION

• FINANCIAL ASSISTANCE PROGRAM

The managemen tprovides financial assistance to the poor, needy and meritorious students with the support of alumni and endowment fund. It also provides financial assistance to the faculty to participate in seminars, workshops, conferences etc., and it provide incentives to faculty for acquiring PhD degrees and also for publishing research articles in National and international journals.

• OUT REACH PROGRAM

It is true that college lecturers should shape their students.They should guide and encourage students to work in their area of interest. In order to encourage the students who would like to pursue higher education, they should be aware of professional courses and post graduation courses and the college students should be equipped with all the qualities that are required in every aspect by the time they transform from college to professional institution or university.

To create awareness and to make them well equipped, we have designed few outreach programs for students and lecturers of our college. Benefits of Outreach Programs

1. Lecturers will get awareness about latest teaching trends
2. Provides practical oriented teaching.
3. Difficulties and barriers of subjects will be cleared thoroughly.
4. Provides hands on training to teachers by the persons from industry.
5. Motivates learners to select employable courses.
6. Spreads awareness about entrepreneurship and enterprise building.

•STUDENT RETENTION PROGRAM
Students can be the best promoters of the college in the society but this can only be achieved by building a bond of trust between the student and faculty or college. Belonging-Engagement-Retention strategyis followed by the college to improve student retention rate. Strengthening of advisory system, concentration on student attendance, financial academic and social support to the students, TEST EARLY – TEST OFTEN for good results,etc., are part of this program.

• INTERDISCIPLINARY COURSE
we have inbuilt curriculum strategies to widen the skills of undergraduates by giving computer training tonon computer students and coaching for English proficiency.

• REWARD FOR STAFF AND STUDENTS
Appreciation works like a tonic for others and it makes them to do work more and better. Believing this, the college has constituted following rewards as appreciation for its staff and students.The mode of reward is in terms of appreciation certificates and mementos.

Upload details of two best practices successfully implemented by the institution as per NAAC format in yourinstitution website, provide the link

7.3 – Institutional Distinctiveness
7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words
The institution is keenly interested in educating economically underprivileged students for the upliftment of the society. Hence the priority is given to the educationally and economically deprived students in admission. Further more Physically challenged students are admitted and special care is given for them. Our college provides Merit Scholarships to Bright Students who get good marks in University Examinations. Our Management gives 50 % fee concession to • Phyiscally challenged • Orphans and Semi orphans • Widows • Sports outstanding personalities.
Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1.Organization of 2 International conferences in our Institution.

2. Organization of Seminars, Workshops and Conferences by the Various Departments of the College.

3.Training for new Faculty for the betterment of their Communication and Teaching Skills.

4. To Register Number of Online Self Study Courses like MOOCS.
through Workshops and Training Programs.

5. Implementation of Community Extension Programmes like Swachh Bharat, Blood Donation Camp, Red Cross Activities, Swacha Seva etc.,

6. Encouraging Staff Members to register for /Ph.D and publish articles in SCOPUS identified Journals

7. To Conduct of Knowledge Extension programs under Student Lead Activities.

8.To Conduct of Awareness Programs through NSS, etc.,

9. Observation of various days – International Yoga Day, World Environment Day, College Foundation Day, IndependenceDay,National Unity day, National Library week, World AIDs Day, Human Rights Day, National Voters Day, Republic Day and Alumni Day.

10. Organization of Department level Club activities, Field trips, Placement and Career Guidance activities, Placement Drives and Intramurals.

11. Organization ofaddon and certificate courses, literary association activities.

12. Conduct of guest lectures, outreach programmes and IQAC programmes.
13. Enhancement of Student Support services.